



**COLLEGE IN
THE SCHOOLS**

Professional Development Plan

College in the Schools Instructor

The purpose of this professional development plan is to identify and plan specific coursework and/or activities for high school instructors interested in obtaining credentials in a specific field/discipline. It may also be used for high school instructors who wish to improve their skills in teaching and student learning techniques. As part of the CIS agreement, your high school Administrator has agreed to support this plan, therefore, the plan should be submitted with explicit timelines and criteria specified in your high school professional development policy and or contract.

Instructor Name: _____

High School: _____

Credential Field/Discipline: _____

A. Content knowledge and skill in the discipline/program:

Recommended Coursework:

Recommended Discipline Specific Training/Conferences:

Anticipated Timeline for Completion:

B. Teaching methods and instructional strategies:

Example: Classroom management, learning styles, on-line delivery, cultural and diversity enrichment, active learning strategies.

Anticipated Timeline for Completion:

C. Related work experience. (For Instructors Teaching Technical Courses Only):

Example: Business/industry internships, relevant summer employment, observation or special project(s) with employers.

Anticipated Timeline for Completion:

D. Other components, as appropriate:

Example: Mentoring, teaching circles, presenting at a conference, etc.

Anticipated Timeline for Completion:

**Please submit your updated credentials & documents to: Trudy Austin,
Central Lakes College, 501 West College Drive, Brainerd, MN 56401**

Signatures:
High School Instructor: _____ Date: _____
High School Principal: _____ Date: _____