



Transfer Appeal

Directions:

This form is used after faculty review of a transfer decision. If the student is not satisfied with the college transfer appeal decision, the student may submit a request to the Senior Vice Chancellor of Academic and Student Affairs at the MinnState System Office. For policy information, please refer to Procedure 3.21.1-Part 9 Subpart B - System level appeal <http://www.minnstate.edu/board/procedure/321p1.html>. **Please attach supporting documentation** including course syllabi, outlines and/or supplemental information and date of original transfer review by CLC faculty and return to the Central Lakes College Registrar.

Student Information:

Last Name: _____ First: _____ Middle: _____

SSN or Tech ID: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone #: _____ Cell Phone #: _____

E-Mail: _____

Transfer Appeal Information:

College where course was completed: _____

Course: _____ Credits: _____

Rationale for the appeal: _____

Student signature: _____ Date: _____

School Section:	
Decision:	<input type="checkbox"/> Approved _____ <input type="checkbox"/> Denied _____
Comments:	_____
Vice President of Academic Affairs or Designee:	_____ Date: _____



CLC Contact Information:

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