

Veterans Resource Center



Request for Credit Certification to the VA

Brainerd Campus
501 West College Drive
Brainerd, MN 56401
1-800-933-0346 or
218-855-8031
Fax: 218-855-8269

Staples Campus
1830 Airport Road
Staples, MN 56479
1-800-247-6836 or
218-894-5100
Fax: 218-855-8269

A new request form must be completed EVERY TERM, before your credits will be Certified to the VA.

FALL 20 _____ SPRING 20 _____ SUMMER 20 _____

Last Name: _____ First: _____ M I: _____

SSN or Tech ID (8 digit number): _____ Date of Birth: _____

Address, City and State: _____

Preferred Phone #: _____ Preferred E-mail: _____

Are you now serving, or have you ever served, in the United States Armed Forces? Yes No

Are you the spouse or dependent of a current or former member of the US Armed Forces?

Yes – Spouse Yes – Dependent No – Neither

Benefit Program:

Ch. 30* – Montgomery GI Bill

Ch. 31 – Vocational/Rehabilitation

Counselor: _____

Ch. 33 – Post 9/11 GI Bill

Percent of Eligibility: _____

Ch. 35 – Survivor/Dependent

VA File # (SSN of Parent/Spouse):

Ch. 1606* – Guard/Reserve

****Students using Ch. 30 or 1606 must verify their attendance to the VA at the end of every month. 1-877-823-2378 or <https://www.gibill.va.gov/wave>***

Additional Programs:

GI Bill Kicker

Free Application for Federal Student Aid (FAFSA)

Minnesota GI Bill (MN GI Bill)

Students need to apply for the FAFSA before applying for the MN GI Bill

State Tuition Reimbursements (STR)

You need to apply for STR with your Unit by the 45th calendar day of the term

Federal Tuition Assistance (FTA)

Students need to apply online for FTA 10 days prior to the start of the term

STR and FTA funds are for TUITION ONLY, students are responsible for all other fees/costs. Students CANNOT receive both FTA and Ch. 1606 benefits for the same course

Program/Degree*: _____ Expected Date for Graduation: _____

** The VA will only pay for courses taken to satisfy one program at a time.*

I understand that it is my responsibility to notify the School Certifying Official as to any changes to the information above. Any adjustments that are made to my enrollment may result in a change in the education benefits I may receive from the Department of Veteran Affairs (VA). I understand that I am responsible for repayment to Central Lakes College, (CLC) and/or the VA for any overpayment or debt that may occur. I understand that I am responsible for any balances at CLC that are not directly taken care of by the VA, including but not limited to tuition, bookstore charges and late fees. By signing this document, I request that my enrollment information be sent to the VA. I also understand that I will be personally responsible for any tuition and fees associated with courses that do not meet the Department of Veteran Affairs standards.

Student Signature: _____ Date: _____

CLC is an affirmative action, equal opportunity employer and educator. If in need of disability related accommodations, please contact Disability Services, disabilityservices@clcmn.edu or 218-855-8175. People with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.