

## 3.4 Undergraduate Admissions

**Part 1. Definitions.** The following definitions apply for purposes of this policy.

- **Admission.** Admission means a student's initial entrance into a Minnesota state college or university as a candidate for a certificate, diploma, or degree.
- **College.** College means a system institution authorized to offer certificates, diplomas, and associate degrees.
- **University.** University means a system institution authorized to offer degrees at the associate level and above.
- **Academic or Career Program.** Academic or career program means a major, minor, concentration, or emphasis offered by the college or university.
- **International Student.** International student means a student who is required to be registered under the federal Student and Exchange Visitor Information System (SEVIS).

### **Part 2. Admissions:**

Central Lakes College has an open admissions policy.

The college serves students from a variety of educational backgrounds in keeping with its goals of providing a quality, affordable education. Once admitted to CLC, students may enroll in any course or program as long as individual course prerequisites are met and space for effective instruction is available. The college will guide a student's enrollment based on academic skills assessments, interviews, previous achievement and other criteria as explained in this section.

Students applying for the programs with selective admissions criteria may be required to take additional tests for admissions purposes. Students who do not meet the standards for admissions into a certain program may enroll in developmental courses designed to help them meet program qualifications.

Before registering for credit courses, a student must be admitted to the college. Application for admission can occur anytime during the year. Admissions policies and procedures are explained in section entitled "Admission to CLC".

### **Admission to CLC:**

It is the policy of Central Lakes College to admit students who are able to benefit from the educational offerings of our institution. Admission to CLC does not guarantee admission to a specific program. Fiscal and facilities considerations may limit admission to a particular program.

### **Part 3: Central Lakes College Admission Requirements:**

Early application is recommended for best selection of classes at registration.

1. The basic requirement is a high school diploma or General Education Development (GED) certificate.

