

## **Central Lakes College Guidelines for Starting a New Student Organization**

1. A student organization intending to be approved must submit a petition for the approval:
  - a) the whole Student Senate during a regularly scheduled meeting or
  - b) the Student Senate President or
  - c) the Student Senate Vice President or
  - d) the Student Senate Advisor
2. A student organization seeking college sponsorship shall have at least 40, potential members at the time of petition.
3. A proposed constitution for the said student organization shall be submitted in writing at least one regular meeting prior to its intended approval.
4. Said constitution shall include the following:
  - a) name of the student organization
  - b) purpose of the student organization
  - c) membership guidelines of the student organization
5. A student organization seeking college sponsorship must have an administration approved advisor.
6. Approval of the constitution and simultaneously the student organization seeking college sponsorship shall be by a (2/3) vote of all members of the Student Senate.
7. The student organization shall notify the Student Senate of the appointment of a non-voting representative from the club to the Student Senate who shall:
  - a) attend at least one regularly scheduled Student Senate meeting per month
  - b) notify the Student senate President, Vice President or Advisor prior to that meeting for agenda purposed
8. The Student Senate shall notify the President and/or the President of the college of its approval of any student organization seeking college sponsorship.
9. The Student Senate may, by a 2/3 majority, vote to revoke approval or place an student organization on probation for due cause if:
  - a) for two consecutive years if an active student organization membership falls below 40 students or
  - b) in the opinion of the Student Senate, for 2 consecutive years if a student organization has not actively attempted to fulfill its stated purpose or
  - c) in the opinion of the Student Senate, a student organization acted in a manner contrary to the policies of Central Lakes College
10. Denial or revocation of approval, or probationary status for a student organization shall not be used as a device for censorship. All standards established must be applied objectively and equally.