



YOU HAVE EXPRESSED INTEREST IN THE PRACTICAL NURSING PROGRAM AT CENTRAL LAKES COLLEGE. WHAT NOW?

WHEN SHOULD I COMPLETE THE PRACTICAL NURSING APPLICATION?

Practical Nursing applications will be accepted anytime after August 31st for the following academic year. Indicate on the application when you have completed the specific requirements, or when you plan to complete the requirements. Applicants will be accepted into the program only after requirements listed on this form and on the application are met, **but submitting your application early will allow us to assist you with tracking the requirements, and if you complete your pre-requisites at the same time as others, your date of application will be considered for acceptance criteria.**

WHAT OPTIONS ARE AVAILABLE AT CENTRAL LAKES COLLEGE FOR THE PRACTICAL NURSING PROGRAM?

There are four options available to you as an interested Practical Nursing Applicant.

- OPTION 1: A one year program that will begin in the fall of the year and all classes will be offered on our Brainerd Campus, with clinical sites to be arranged. This option is set up as a **full time program**.
- OPTION 2: A one year program that will begin in the fall of the year and all classes will be offered on our Staples Campus, with clinical sites to be arranged. This option is set up as a **full time program**.
- OPTION 3: A two year program that will begin in the fall of the year and classes will be offered on our Brainerd Campus with clinical sites to be arranged. This option is set up as a **part time program**.
- OPTION 4: A one year program that will begin in the spring of the year and classes will be held on our Brainerd Campus with clinical sites to be arranged. This option is set up as a **full time program**.

WHAT ARE THE REQUIREMENTS FOR ACCEPTANCE INTO THE PRACTICAL NURSING PROGRAM?

First, make sure you have a current Central Lakes College application on file and all general admissions requirements have been met.

- a. \$20 application fee has been paid (a one time fee).
- b. Any additional information requested by the Admissions Department has been provided.
- c. You have received an official letter of acceptance to Central Lakes College.

Secondly, make sure you have completed and submitted the Practical Nursing Application. This application is attached for your convenience.

PRE-REQUISITES FOR ADMISSION TO THE PRACTICAL NURSING PROGRAM ARE AS FOLLOWS:

ALL pre-requisites must be completed with proof provided prior to official acceptance.

1. **ACCUPLACER Test Results:** Exemption is **NOT** an option if you are applying for the PN Program. Date of test: _____
Required minimum Scores: Reading: 78 or higher Your Score: _____
and either
Arithmetic: 65 or higher Your Score: _____
or
Elementary Algebra: 52 or higher Your Score: _____

If a student's score falls below the minimum requirements for acceptance to the Practical Nursing Program, the student must take recommended classes and receive a "C" grade or higher before acceptance to the PN program. If the student does not achieve a "C" grade or higher (or a "P" grade in the first 7 modules of pre-college math – see additional information on math requirements), the student has the option to retake the class(es) or to retake the accuplacer at their own cost. Requirements for acceptance remain as above.

Classes recommended by the accuplacer test ("C" or above required, or a "P" in pre-college math)

_____ Reading 0591 (scores of 32-55)

_____ Reading 1500 (scores of 56-77)

_____ Math 0581, 0582 or 0583 (Pre-College Math) – must complete chapters/modules 1-7

The accuplacer test is a REQUIREMENT for entrance into the Practical Nursing Program, even if you were exempted from the test for general admissions requirements. Test results from the past two years must be available for review.

****Refer to Practical Nursing Handbook on-line for additional information****

2. **NURSING ASSISTANT:** Proof of successful completion of PNUR 1120 – Basic Nursing I or **Original** Certificate of Completion of an approved 75 hour Nursing Assistant Course presented to **Registration Department**. (If your Certificate is over five years old, we must see your **original** Certificate **and** a letter from an employer verifying your work as a Nursing Assistant within the last five years.)

You must provide evidence that the nursing assistant course attended was at least 75 hours in length, and must have utilized the Minnesota Department of Health Nursing Assistant curriculum. (The Nursing Assistant Registry does not provide evidence of length of class. The test out option for the 40 hour course is not acceptable as the PN prerequisite.)

IMPORTANT: ORIGINAL DOCUMENT OF YOUR NURSING ASSISTANT CERTIFICATE MUST BE PRESENTED TO CLC'S REGISTRATION DEPARTMENT IN ORDER TO VERIFY AUTHENTICITY.

3. **CPR CERTIFICATION: MUST BE** American Heart Association. – Healthcare Provider
OR Red Cross – Professional Rescuer
Expiration Date: _____

IMPORTANT: ORIGINAL DOCUMENT OF YOUR CPR CERTIFICATE AND ANY COLLEGE TRANSCRIPTS MUST BE PRESENTED TO CLC'S REGISTRATION DEPARTMENT IN ORDER TO VERIFY AUTHENTICITY AND TRANSFER CREDIT.

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4. **BIOL 1404 HUMAN BIOLOGY I _____**
OR
BIOL 2467, ANATOMY & PHYS I AND BIOL 2468, ANATOMY & PHYS II _____

The Biology requirement must be completed with a grade of “C” (2.0) or above. (A grade of “C-“ is not acceptable.)

Misrepresentation of application information is grounds for canceling admission. I certify that the information

I have provided on this application form and all other admission materials is complete, accurate and true to the best of my knowledge.

**IMPORTANT TELEPHONE CONTACTS:
(1-800-933-0346)**

COUNSELING DEPARTMENT: **218-855-8019**
(For assistance with choosing courses)

ADMISSIONS DEPARTMENT: **218-855-8036 or**
(For questions about the admissions process) **218-894-5175**

REGISTRATION DEPARTMENT: **855-8031**
(For questions about transcript evaluation)

CENTRAL LAKES COLLEGE WEBSITE: www.clcmn.edu
(To view and print academic program planning forms)

TO VIEW PRACTICAL NURSING HANDBOOK:
www.clcmn.edu/programs/lpn.html

Please note that it is the student’s responsibility to become familiar with the prerequisites for the practical nursing program. If you have any questions or concerns regarding the prerequisites, please contact one of the numbers above for assistance.

ADA Statement

CLC is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission as defined by law. This information is available in alternative format upon a 48-hour advance request by contacting Paula Huss in Disability Services, office C111 at 800-933-0346 ext 8175. Deaf and Hard of Hearing users or TTY communication contact the "Minnesota Relay Service at 7-1-1 or 1-800-627-3529." 10/10 Revised 8.6.11 rt