

## Guidelines for Documentation of Disability

### **Learning, ADHD, Psychiatric Disorders, Hearing, Vision Impairments, Mobility and Systemic Disabilities**

Students must provide documentation to qualify for disability accommodations. In general, the documentation must:

- Be provided by the licensed professional who has training and experience in the relevant field
- Clearly state the credentials of the professional
- Be on letterhead, dated and signed
- Contain a clear diagnostic statement
- Include diagnostic information (test scores, etc. when appropriate)
- Include an explanation of the current functional limitations
  - Is a major life activity "substantially limited"?
  - What are the impact, extent, and duration, of the condition?
- Describe recommended accommodations
- Provide rationale for the recommended accommodations
- Address the impact of medication or other treatments on major life activities.
- Be current
  - Three years for ADHD, LD
  - One year for changing conditions (psychological disabilities, some chronic illnesses)
  - Five years for permanent, non-varying conditions (sensory, physical) disabilities